

TERMS OF REFERENCE

Database of young filmmakers documenting the influential work and producing short films on the changes achieved

EVALUATION SUMMARY

Lead Partner:	Restless Development
Programme:	AU-EU Youth Voices Lab – Power of the Collective
Location:	Burkina Faso, Burundi, Belgium, Cameroon, Ghana, Kenya, Nigeria, Senegal, Sierra Leone, South Sudan, Tanzania, Tunisia, Uganda, Zambia, and Zimbabwe
Dates (Start/End):	As per the agreed work plan
Project goal/s:	Young people and youth-led groups and networks effectively advocate their concerns and priorities at various levels, including local, national, continental, and cross-continental, and around the AU-EU partnership in Africa.
Evaluation Budget:	765 - 1800 EUR per project activity, per filmmaker
Documentary Duration	3 - 15 minutes



BACKGROUND:

The AU-EU Youth Voices Lab – Power of the Collective, part of the AU-EU Youth Lab, is a four-year initiative aimed at fostering inclusive and youth-responsive societies across Africa and Europe. Implemented by five partners - Oxfam, Restless Development, Search for Common Ground, Youthmakers Hub, and ComDev Africa and co-funded by the European Union in partnership with the African Union, the initiative supports meaningful youth engagement and partnerships with decision-makers, including governments, CSOs, and corporations.

To capture, share, and amplify the stories of change driven by young people across the programme's intervention countries, the initiative seeks to engage young filmmakers to produce primary documentaries and a set of short films and social edits. The films will highlight the tangible contributions and impact of youth-led initiatives, synthesize lessons learned and practical best practices, and include motivating calls to action designed to inspire further youth engagement.

As part of this initiative, the programme is establishing a comprehensive database of young filmmakers who are documenting influential work and producing films on social change across Africa and Europe. This database will serve as a resource for identifying, connecting, and supporting emerging documentary talent focused on youth-led transformation and social impact across Africa and Europe.

PURPOSE OF THE CONSULTANCY

The mapped/identified young filmmakers will serve as vendors supporting the production of documentary films at planned events showcasing advocacy moments, community impact, and successes under the AU-EU Youth Voices Lab – Power of the Collective Programme.

OBJECTIVES

The primary objectives of this consultancy are as follows:

- Produce a compelling main documentary (recommended length: 3–15 minutes) that centres youth narratives of change, influence, and resilience across the intervention countries.
- Deliver edits optimized for website viewing and social-media cutdowns.
- Highlight the contributions and measurable impact of young people at events.
- Compile and communicate lessons learned and best practices for replication and scaling.
- To ensure that all the content/segments filmed are of high quality and authenticity.



SCOPE OF WORK

The filmmakers will undertake the following tasks:

- **Inception and Planning**
 - Participate in all meetings with Restless Development and the Youth Advisory Board.
- **Pre-Production**
 - Should be able to review and make recommendations on the storyline of each assigned activity/event.
 - Produce storyboards, detailed shot lists, and interview guides that include segments specifically focused on the intended goals of the lab.
 - Integrate safeguarding and ethical filming considerations from the outset.
- **Production**
 - Films indoors, outdoors, and in busy environments that showcase youth contributions and activity outputs and outcomes.
 - Capture contextual footage and event interactions.
 - Record short testimonials and direct calls-to-action from young people for social media.
 - Short cut-downs for outreach.
 - Event highlight edits and documentary trailers.
- **Post-Production**
 - Deliver an edited main documentary (3-15 minutes as agreed) plus 15–60 second social cutdowns and event highlight reels for each event covered.
 - Provide narration (where required), subtitles, transcripts, and translation where applicable in English or French.
- **Validation and Handover**
 - Facilitate rounds of review with Restless Development, the Consortium, and the Youth Advisory Board.
 - All deliverables listed under Production must go through the validation and handover process.
- **Safeguarding and ethical filming**
 - Protect the dignity, privacy, and safety of participants.
 - Obtain informed consent from all participants.
 - Avoid exploitative imagery and respect cultural sensitivities.
 - Filmmakers must declare any planned use of AI tools and their purposes.
 - AI may assist, but core creative authorship must be human.
 - Follow data-protection and confidentiality best practices.

At all times, abide by Restless safeguarding [policy](#).



DELIVERABLES

The consultant will be expected to deliver the following:

1. A detailed workplan and production schedule co-created with Restless Development.
2. Raw footage and project files.
3. Draft main documentary and social edits for review.
4. Final main documentary and all social edits.
5. Transcripts and subtitles.

PLANNED TIMELINE

The programme will establish a pre-vetted database of young filmmakers from Burkina Faso, Burundi, Belgium, Cameroon, Ghana, Kenya, Nigeria, Senegal, Sierra Leone, South Sudan, Tanzania, Tunisia, Uganda, Zambia, and Zimbabwe who will be on-call to document events and impact moments as they occur. Applications are open on a rolling basis.

REQUIREMENTS

The ideal filmmaker should possess the following qualifications and experience:

- Must be 18-35 years old at the time of beginning the assignment.
- Proven track in filming human impact/project impact stories/documentaries, and outdoor events/activities with a focus on youth-centered content.
- Proficiency in camera operation, sound capture, and editing.
- Must have all the necessary tools and equipment to carry out the assignment.
- Should be able to provide technical support, including guidance on storytelling techniques, narrative structure, and effective approaches to convey the stories.
- Availability to travel.
- Familiarity with the AU-EU Youth Voices Lab programme or similar youth engagement initiatives is an added advantage.
- Excellent communication skills and the ability to incorporate feedback effectively.

Reporting: The filmmaker will be supervised by Restless Development, including regular follow-up check-ins, to ensure that everything produced by the filmmaker is reviewed and approved by Restless Development. The filmmaker's work will have to satisfy Restless Development.

ASSIGNMENT LOCATION

Coverage across the intervention countries: Burkina Faso, Burundi, Belgium, Cameroon, Ghana, Kenya, Nigeria, Senegal, Sierra Leone, South Sudan, Tanzania, Tunisia, Uganda, Zambia, and Zimbabwe. Events will be scheduled across these



countries (exact locations and dates to be agreed at inception). Filmmakers should be based in the assigned countries.

BUDGET AND PAYMENT SCHEDULE

Upon being engaged, Restless Development will provide a maximum budget of 765 - 1800 EUR per project activity, per filmmaker, for the successful completion of the deliverables outlined in these Terms of Reference.

Each filmmaker will issue an invoice to Restless Development in line with the delivery of agreed outputs and the expected level of quality. Payment will be made as follows:

- 50% of the total budget at the start of the production.
- The remaining 50% will be paid upon satisfactory completion and acceptance of the agreed deliverables.

All payments will be subject to satisfactory progress and approval by Restless Development, in line with agreed timelines and quality expectations.

EXPRESSION OF INTEREST SUBMISSION

Interested filmmakers should submit an Expression of Interest exclusively via the Google Form [Young Filmmakers Database Application](#); applications sent by email or any other method will not be considered. If applying as a team, only one team member should complete the form.

INTELLECTUAL PROPERTY

All intellectual property rights and ownership of the deliverables will be transferred to Restless Development upon completion and acceptance.

Only shortlisted candidates will be notified.

